

## **Embedding Formative Assessment (EFA) Mentor Job Description**

**Job Title: EFA Mentor**

**Contract type:** Fixed Term up to 90 days

**Reports to:** Senior Educational Lead

### **Overview of SSAT**

We are **SSAT, the Schools, Students and Teachers network**.

We exist to help improve outcomes for all young people. As a membership organisation of schools and academies across the UK and internationally, we work with leaders, teachers, and students to drive school improvement and innovation, and celebrate their successes. We believe in a truly school-led system, with schools working in partnership across and beyond the education sector.

At SSAT's heart are our membership networks, bringing together school leaders, teachers, and students. We have been working with schools for over 30 years, and continue to offer insight and understanding into teaching, learning and system leadership. Our professional development and school improvement programmes help leaders and teachers to further outcomes for all young people, and develop leadership at all levels across the system.

We are SSAT and we provide fresh ideas for ambitious schools.

### **To work at SSAT you should be committed to:**

- Our underpinning commitment to deep social justice, our belief that every young person, whatever their need, ability, or context, leave school fully prepared to lead fulfilled and purposeful lives
- working together to achieve the organisation's objectives
- championing equality, diversity, and inclusion
- contributing to and following SSAT processes and systems to put customers first.

### **The Role of EFA Mentor**

The EFA Mentor will play a key role in delivering the EFA support programme in schools. The successful candidate will work with SSAT's education team.

The EFA Mentor is an expert in teaching and learning and has a thorough knowledge and experience of formative assessment and the Embedding Formative Assessment programme.

Key areas of work include:

- Working and supporting schools through the EFA programme over the two-year period
- Preparing and delivering training in-schools and online
- Maintaining conversation records for programme providing regular feedback to the SSAT team
- Sharing learning across the EFA Mentor network
- Supporting the development of the EFA programme
- Undertaking school visits as scheduled in the EFA programme
- Involvement in a robust quality assurance process both internally and externally as part of the Education Endowment Foundation (EEF) grant work.

## **Key Accountabilities**

### **Educational knowledge**

- To have credibility when dealing with senior education professionals by maintaining an up-to-date understanding of recent developments in the field of teaching and learning and educational issues across in schools.
- To be an expert in formative assessment and the Embedding Formative Assessment programme by maintaining an up-to-date understanding of policy developments, research, and practice.
- To identify innovative practice in schools and to capture, share and develop this knowledge across the EFA Mentor team, to support the development and delivery of the programme.

### **Delivering training and School Visits**

- To deliver the EFA programme training and visits, in line with agreed project scope, project plans and budgets, as allocated by the Project Manager.
- To support the SSAT team in meeting key performance indicators.
- To be accountable for the quality delivery of the programme.
- To undertake school visits, as per scheduled in the EFA programme.
- Listen to, understand, and interpret customer requirements to always ensure most appropriate advice, whilst maintaining the fidelity of the programme.

## **Person Specification**

### Essential

- Educated to degree level or equivalent experience with a teaching qualification.
- Commitment and capacity to work with schools over two-years.
- Extensive leadership experience in a school.
- Experience of classroom innovation.
- A leader committed to developing colleagues.
- Strong relationship building skills, both internally and externally.
- A flexible approach to working within a team.
- Strong negotiation, presentation, and analytical skills.
- Highly developed written, oral and interpersonal skills.
- Experience working successfully and flexibly in a changing organisation.
- A passion for, and a resilient commitment to a school led approach to the transformation of education.
- Completer finisher who meets deadlines.
- Strong networker.

### Desirable

- Experience of delivering training to various audiences.
- Experience in coaching.
- Experience of using social media.

This job description is not exhaustive, and you may be required to undertake other tasks as required.

We are committed to creating an environment where we can all be proud to work and be our best. Part of this commitment is being an equal opportunity employer.