

# The Department for Education's National Professional Qualification for Middle Leadership (NPQML) Modules

## Train the trainer event

Monday 27 & Tuesday 28 November 2017

Venue: Birmingham

### Day 1: Monday 27 November 2017

09:15 – 09:45	<b>Registration and refreshments</b>
09:45 – 10:30	<b>Welcome to the SSAT NPQML programme</b> <i>SSAT</i>
10:30 – 11:15	<b>Big picture overview</b>
11:15 – 11:35	<b>Refreshments</b>
11:35 – 12:20	<b>Reflecting on module content, delivery, personalisation and issues arising</b>
12:20 – 12:45	<b>Khub for trainers and collaboration</b>
12:45 – 13:30	<b>Lunch</b>
13:30 – 14:30	<b>The role of the trainer - designing and facilitating (teacher/adult) professional learning</b> <i>Chris Holmwood, Shenley Brook End, Lead School</i>
14:30 – 15:00	<b>Preparation for delivery and peer assessment</b>
	<b>Refreshments available</b>
15:00 – 16:15	<b>Trainer presentations and peer feedback</b>
16:15 – 16:30	<b>Plenary</b>
19:30	<b>Optional evening dinner – details will be provided</b>

## **Day 2: Tuesday 28 November 2017**

08:15 – 08:45	<b>Refreshments</b>
08:45 – 09:00	<b>Welcome and any questions from day 1</b>
09:00 – 09:30	<b>Delivery models (discussion and activity)</b>
09:30 – 10:30	<b>Marketing, recruitment and selection of participants</b>
10:30 – 11:00	<b>Website requirements and pricing</b>
11:00 – 11:15	<b>Refreshments</b>
11:15 – 12:00	<b>Assessment, marking, moderation and reporting</b>
12:00 – 12:30	<b>Khub, administration and evaluations</b>
12:30 – 13:15	<b>Lunch</b>
13:15 – 14:45	<b>Supporting participants to successful NPQML completion</b>
14:45 – 15:15	<b>Governance, trouble-shooting and continuous improvement</b>
15:15 – 15:30	<b>Plenary and evaluations</b>
15:15	<b>Close</b>